

Kaohsiung Municipal Social Education Hall Site Usage Administrative Autonomous Regulations

Amended on November 30, 2000

- Article 1 Kaohsiung City government (abbreviated as the government hereafter), in order to promote social education and provide teenager an appropriate place for sports, leisure, and entertainment, stipulates the autonomous regulations.
- Article 2 The administrative institution of the autonomous regulations is Kaohsiung Municipal Social Education Hall (abbreviated as the hall hereafter).
- Article 3 The autonomous regulations are applicable for the sites which include Teenager Cultural Physical Education Activity Center of the Hall and Chienchin Branch.
- Article 4 Any occasion meeting one of the following qualifications can apply for site usage according to the regulations:
1. Educational activities of various kinds of social education, culture, art, and physical education.
 2. Teenager entertainment activity.
 3. Scholastic and educational conference/colloquium.
- Article 5 Application should be filed with the hall ten days prior to using the sites of the hall with the filled application form and attachments of activity procedure and the list of the names that will use. After the verification, safe deposit is to be submitted in advance. Site usage fee, utility fee, and cleanliness fee are to be paid up seven days before the usage date. Overdue and renounced users will not be refunded with their safe deposit.
- The abovementioned safe deposit, after the site usage terminates and is verified by the hall that no damage is occurred with any equipment, will be refunded without interest.
- Article 6 Site usage application, except extension caused by air raid or emergent disaster, should apply for re-schedule or refund five days prior to the originally approved date if re-schedule or usage termination is needed for other reasons. Overdue and non-applied cases will not be refunded with site usage fee.
- Article 7 If one of the following applies, the case should not be approved; the approved cases should be immediately terminated by the hall for its use.
1. Violation of government policy or destruction of righteous customs of the society.
Activity content and that in the application are different or site ceding for the use of others.
 2. Damage of the hall architecture or equipment during the usage period. After being investigated by the hall and decided not suitable for continuing use.
 3. Other cases decided by the hall as unsuitable for use.
 4. If the above conditions applies to the cases that already use, besides confiscation of the safe deposit, other submitted fee are all non-refundable.
- Article 8 All exhibitions or activities using the hall sites, in order to promote the activity effect or site function, with the approval of the hall, may sell exhibited items.
- Article 9 Site usage times of the hall are everyday from 9:00AM to 12:00PM, from 2:00PM to 5:00PM, and from 7:00PM to 10:00PM; exhibition site is from 9:00AM to 5:00PM. Special cases with the approval of the hall may extend the time.
- Article 10 In applying site usage, before being verified or approved, it is not allowed to announce the name of the site usage in all broadcasting media or advertisements.
- Article 11 In applying site usage, if practice or rehearsal is needed before the concert, all relevant procedure should be processed and all fees should be paid prior to usage.
- Article 12 To use entrance passes sold (issued) by the hall, pass sample should be submitted to the hall for verification. When necessary, the addition of hall seal is required for effectiveness.
- Article 13 If arrangement is needed when using the hall sites, the approval of the hall should first be obtained and the site should be recovered at the day when the usage terminates. The hall may remove and dispose the items in case of violations and the fee is to be paid by the usage applicant by deducting from the safe deposit. The insufficient amount should be complimented by the applicant.
- Article 14 In using the hall sites, apparatus, and equipments, damage is to be repaired immediately if resulted. If repaired by the hall, the expense is to be deducted from the safe deposit and the insufficient amount is

to be complimented by the applicant. Lost apparatus is to be compensated according to the priced amount.

For exceeding hours of the site usage, additional expenses apply according to site usage fee schedule. If not paid within seven days after the notice is given, such exceeding hour expense is to be deducted from the safe deposit.

- Article 15 All identification badges produced and issued by the hall site usage applicant will not become effective before submitting to the hall for verification.
- Article 16 Security maintenance, injury first aid, and public order are responsible by the user in coordination with the hall during the usage period.
- Article 17 If the applied usage site is applicable for entrance pass sale, the pass should include casualty and safety insurance fee.
- Article 18 The site usage fee schedule regulated by the autonomous regulations is as attachment. Any adjustment is to be decided by the hall and reported to the government for approval.
- Article 19 The autonomous regulations are to be enforced on the date of announcement.